



The Governing Council of the Cat Fancy of SA Inc

[Est. 30 June 1962]

SELF-NOMINATION FORM FOR **ANNUAL GENERAL MEETING**

TUESDAY 23RD JANUARY 2024 – 7.30pm
NCWSA HOUSE, 95 SOUTH TCE, ADELAIDE

NOMINATIONS CLOSE at 5PM MONDAY 8TH JAN (14 DAYS)

I.....wish to nominate for the following position/s
(print your name)

Please tick the box against the position you are nominating for:

<i>The Governing Council will comprise the following Officeholders elected from Delegates & Proxy Delegates only, as per the Rules of GCCFSA:</i>		<i>The Governing Council will also comprise the following Officeholders elected from Delegates OR Members of GCCFSA:</i>	
Secretary		Chair	
Assistant Secretary		Governing Council Representative	
Treasurer		Delegate to ACF (2 nd only)	
Registrars		Dispute Sub Committee (1 per Club)	
Group 1		Judges Course Coordinator	
Group 2 / 5 / 6		Assistant Judges Course Coordinator	
Group 3 / 4		Stewards Course Coordinator (x1)	
Breed Development Program		Point Scorer	
Honours		Trophy Steward	
Prefix		Cattery Accreditation Officers (x3)	
Membership		Royal Show Convenor 2024	
Public Relations Officer		End of Year Awards Convenor 2024	
Stationery & Property Officer		Sponsorship Coordinator	
Public Officer			
Auditors (confirmation)		Stewards Liaison Officer (by Stewards vote)	

All nominations will be proposed and seconded at the meeting by GCCFSA Delegates. Should a position not be filled by a nomination then a casual vacancy will occur and a member may be appointed in the interim.

MEMBER OF AFFILIATED CLUB:

POSITION HELD IN CLUB:

DELEGATE / PROXY, OFFICEHOLDER, COMMITTEE MEMBER, CLUB OR GCCFSA MEMBER

SIGNATURE: **DATE:**

NOMINATIONS

- Persons nominating must be financial members of GCCFSA (either life or annual). Proposers and seconders must be delegates or proxy delegates of GCCFSA and must also be financial members.
- If there are insufficient nominations received to fill all vacancies on the Governing Council, nominations for the remaining officeholder positions may be made from the floor of the Annual General Meeting. (13.3b)
- The Governing Council must call for nominations for Chairperson at least thirty (30) days prior to the Annual General Meeting.

OFFICEHOLDERS

CHAIR

To preside at meetings of the Governing Council.

Elected at the AGM and shall not be a member of any affiliated Club.

The Chairperson will act as chair of any Meeting at which he or she is present and unless the Governing Council decides otherwise is the nominal head of the Association. The Chair does not have a casting vote.

SECRETARY

The duties of the Secretary shall be:

- To convene and attend all meetings of the Governing Council and all Committees as appropriate.
- To ensure that a record is kept of the proceedings at such meetings.
- To conduct the correspondence and keep records on behalf of the Governing Council.
- To do such other things as may be directed by the Governing Council.

ASSISTANT SECRETARY

- To record the proceedings of all Governing Council general meetings and Annual General Meetings, and to supply to Clubs within twenty-one days after these meetings copies of the Minutes to all Clubs.
- To do such other things as may be directed by the Governing Council.

TREASURER

- Responsible for all matters of finance, including payment of all accounts passed by the Governing Council.
- Responsible for the banking of monies from various sources which must be receipted.
- Responsible for the keeping of books relative to finance and preparation of accounts as determined.
- To provide a fully audited financial report at each Annual General Meeting or when called upon to do so.

AUDITORS

The Auditors have a right of access to the books, accounts, records and vouchers and documents of Governing Council for auditing purposes.

REGISTRARS

The Registrars shall keep complete records of all registrations of pedigree cats, litters, transfers, prefixes and honours awarded, and maintain a membership register.

STATIONERY OFFICER

To maintain a supply of Governing Council stationery and arrange distribution as required. This position may be held concurrently with any other Office.

PUBLIC RELATIONS OFFICER

The Public Relations Officer shall be responsible for promoting Governing Council. This position may be held concurrently with any other Office.